

Notice of Employment Opportunity

Northern Neck Regional Jail -Assistant Superintendent-

Northern Neck Regional Jail – Warsaw, VA

The successful candidate for this position would perform highly responsible professional and administrative work in planning, organizing and directing all activities and programs in the Regional Jail. Incumbent assumes responsibilities in the absence of the Superintendent. S/he would strive to ensure compliance with all applicable local, state and federal agencies and standards. They would also assist in the preparation, design and development of operational policies and procedures, gathers and maintains statistical data, and assists with the budget preparation. Supervises 100+ employees and completes projects and tasks assigned related to the operation of this 490+ bed correctional facility.

Bachelor's or Master's degree preferred, but would consider directly applicable experience in lieu of degree. Experience should include eight to ten years in corrections, criminal justice, or public administration and must include a minimum of two years in a supervisory capacity managing projects and personnel. Salary range is \$65,250 to 81,300 together with a comprehensive benefits package that includes paid holidays, paid health insurance, paid retirement, and tuition assistance.

Applicants must successfully complete a background investigation, Polygraph, medical and fitness for duty examinations.

Applications may be picked up at the jail or downloaded from NNRJ's website. *Resumes will not be accepted in lieu of jail application.*

For more information on this position and the Northern Neck Regional Jail please visit us at www.nnrj.state.va.us and select the Employment tab. Interested candidates should submit their resume and a completed NNRJ application to personnel2@nnrj.state.va.us. We are an EOE.
